

# TAKE & MAKE TRAINING CENTRE

Presents...

## 100% PRACTICAL ORIENTED DOCUMENT BASED CORPORATE ENGLISH PROGRAMME:



ONLINE

OFFLINE

Practical Training Classes

DURATION

12 WEEKS ( 12 CLASSES )

AVAILABLE DAYS

SUNDAY / SATURDAY

MODE FACILITY

BOTH BATCH & SINGLE MODE FACILITY

PRICE – ONE TIME

Rs. 3500 /-

PRICE – INSTALMENT

Rs.3600 /-

Rs.2000 + Rs.1600

PRICE – SINGLE MODE

Rs. 3500 ( One Time ) for 9 Classes

**Objective:** THIS TRAINING WILL OBVIOUSLY INCREASE YOUR SPOKEN FLUENCY OF ENGLISH ALONG WITH PRONUNCIATION AND ACCENT. THIS TRAINING WILL HELP YOU TO INCREASE YOUR VOCABULARY OF ENGLISH LANGUAGE AS A WHOLE. IT WILL TEACH YOU THE PROPER PROCESS OF CORPORATE COMMUNICATION. LASTLY, YOU WILL BE READY TO DEAL INTERNATIONAL MATTERS INDEPENDENTLY AS PER AS COMMUNICATION IS CONCERN.

- Basics
- Grammar
- Spoken Fluency
- Public Speaking
- Understanding Communications
- Understanding Body Languages
- Art of Narration Voice Modulation
- Art of Making Presentation
- Reading – Voice Recording , Anchoring
- Setting up the tone
- Report
- Memo
- SWOT
- Email Etiquette- Free Speech
- Walk In Interviews & Mock Interview
- Telephone Interviews
- Regular Interviews
- Mock Interviews
- Voice Accent Training
- GD – One man's Protest
- Seminar
- Corporate Behaviour & manners
- Corporate Culture



ALSO GET

ONE

BUSINESS

CORRESPONDENCE

SOFTWARE

FREEEEEE..



☺ **Business Correspondence ( Written English )**

