

TAKE & MAKE TRAINING CENTRE

Presents...

CERTIFICATE COURSE IN TALLY ERP FOR NON-COMMERCE :

Tally

Power of Simplicity

ONLINE

OFFLINE

Practical Training Classes

DURATION

8 WEEKS (8 CLASSES)

AVAILABLE DAYS

SATURDAY / SUNDAY / WEEKDAYS

MODE FACILITY

SINGLE MODE FACILITY

PRICE - ONE TIME

Rs. 7000 /-

PRICE - INSTALMENT

Rs. 7450 (Rs.4450 + Rs.3000)

Objective: ARE YOU NON-COMMERCE AND LOOKING TO LEARN TALLY !!
THE THIS TRAINING IS FOR YOU! THIS TRAINING IS ESPECIALLY FOR NON
COMMERCE STUDENTS AS WE START FROM BASIC MANUAL ACCOUNTS
AND THEN COVER THE TALLY ERP LEVEL.

ACCOUNTING PART (INCLUDING MANUAL)

- Introduction
- Transaction
- Meaning of Accounts
- Classification of Accounts
- Definition of Personal & Real Account and Nominal A/c with Examples Golden Rules etc
- Steps of Accounting
- Definition & Classification & Performa of Journal
- Recording of Transaction through Journal
- Definition -cash Book
- Petty Cash Book
- Meaning of Trade Discount & Cash Discount
- Contra Entries and Importance of Contra Entries
- List Of Ledgers, Ledgers Posting,
- Balancing the Ledgers, LIFO , FIFO
- Trial Balance, PL A/c, Balance Sheet and Adjustment Entries

TALLY PART 1 (FULL PRACTICAL)

FREE...FREE...FREE...FREE...FREE...FREE...FREE...FREE
e-Book on TALLY ERP 9 FULL VERSION

- Fundamentals of Tally ERP
- Creating Accounting Masters in Tally ERP
- Creating Inventory Masters in Tally ERP
- Voucher Entry in Tally ERP
- Generating Basic Reports in Tally ERP
- Accounting in Tally ERP
- Inventory in Tally ERP
- Application Management & Controls.

TALLY PART 2 (MOSTLY PRACTICAL-TOUCH UP)

- TAXATION ON TALLY

