

TAKE & MAKE TRAINING CENTRE

Presents...

ISO 9001:2008 CERTIFIED INSTITUTE

TAKE TRAINING & MAKE YOUR CAREER

CERTIFICATE COURSE IN EPF & ESI CONSULTANCY (E-FILING)



Provident Fund

ONLINE

OFFLINE

Practical Training Classes

DURATION

9 WEEKS (9 CLASSES)

AVAILABLE DAYS

SUNDAY/SATURDAY/THURSDAY

MODE FACILITY

BATCH MODE FACILITY

PRICE - ONE TIME

Rs. 8000 /-

PRICE - INSTALMENT

Rs. 8950 /-

Rs. 5950 + Rs.3000



OBJECTIVE: THIS TRAINING WILL GIVE YOU THE FULL KNOWLEDGE OF EPF & ESI ALONG WITH ONLINE E-FILING PART ALSO. IT IS ALSO A MUST TRAINING FOR HUMAN RESOURCES.

E-Provident Fund

1. Basic concept.
2. Employer's Registration.
3. Calculation of Contribution.
4. Employee Registration.
5. PF Challan.
6. PF Return (Monthly).
7. Yearly Return
8. Accounting treatment of PF.
9. Advance from PF Balance
10. Transfer from PF Account
11. Withdrawal from PF Account
12. Difference between EPF, PPF.

ESI

13. Basic Concept
14. Registration.
15. Calculation of Contribution
16. Filling up of Challan
17. Employee's Registration
18. ESI benefits
19. ESI Return
20. Accident Report
21. Accounting treatment for ESI
22. Training on different ESI Related forms

■ ■ And Many More As Per Your Requirement....

PF / ESI / PT Details	
ESI No.	<input checked="" type="checkbox"/> 7891 ... B
ESI Dispensary	<input type="text"/>
PF No.	<input checked="" type="checkbox"/> 1554 Undo
PF No. for Dept. File	1554 Cut
Restrict PF Contribution	<input type="checkbox"/> Zero Pension Copy

